



Student Bus Pass Program

HCPSS (Middle/High School) and Howard Community College students will have the option to obtain a Student Bus Pass for free rides on RTA. This program will be available for students with a valid school issued email address. The pass will be valid through the end of the summer of the current school year. Students will reapply each school year to access a new pass.

- **For students with smartphone:** The student must download the Transit App and follow instructions on setting up an account. They will have access to a digital pass that is stored on their smartphone in the app.
- **For students without a smartphone:** The student must show their current student ID to obtain a physical student pass at their respective school office.

As part of the program, the student agrees to follow the RTA Ridership Policies. RTA's How to Ride page can be found at the following link: <https://www.transitrt.com/how-to-ride/>

RTA + Transit



Transit is RTA's officially endorsed app. Plan your trips, pay for your ride, and get alerts about your favorite routes - all in the same app. It even works with nearby systems, like MDOT MTA and Metro. Available on Android and iOS.



SCAN ME



Regional Transportation Agency
of Central Maryland

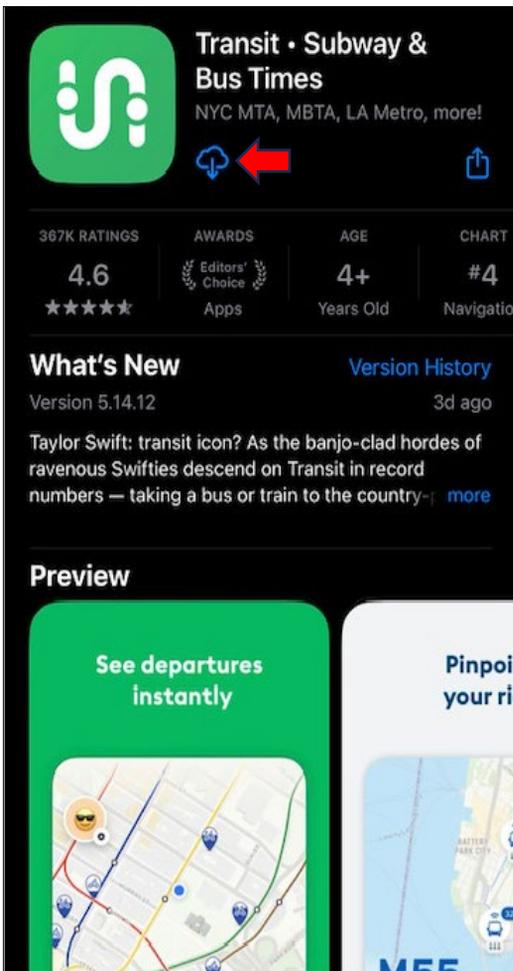
transitRTA.com • 800-270-9553



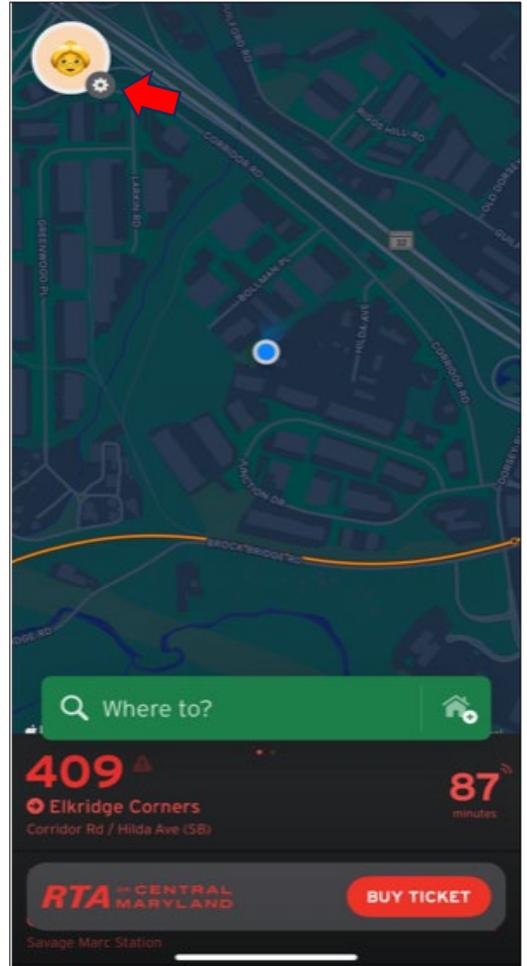
TRANSIT APP – STUDENT PASS

Please be advised that to use the Transit app and show the driver your active pass, you will need active service/data on your phone.

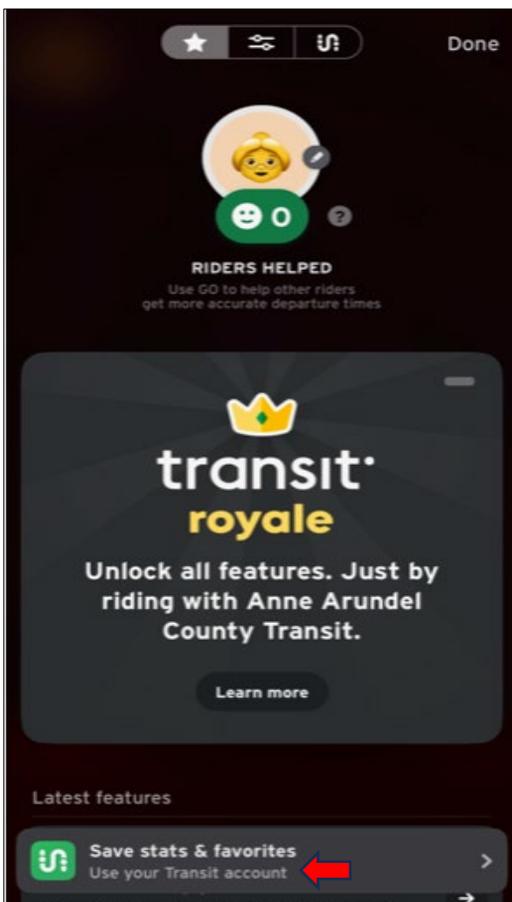
1. Download **Transit App** from your Google Play or Apple Store.



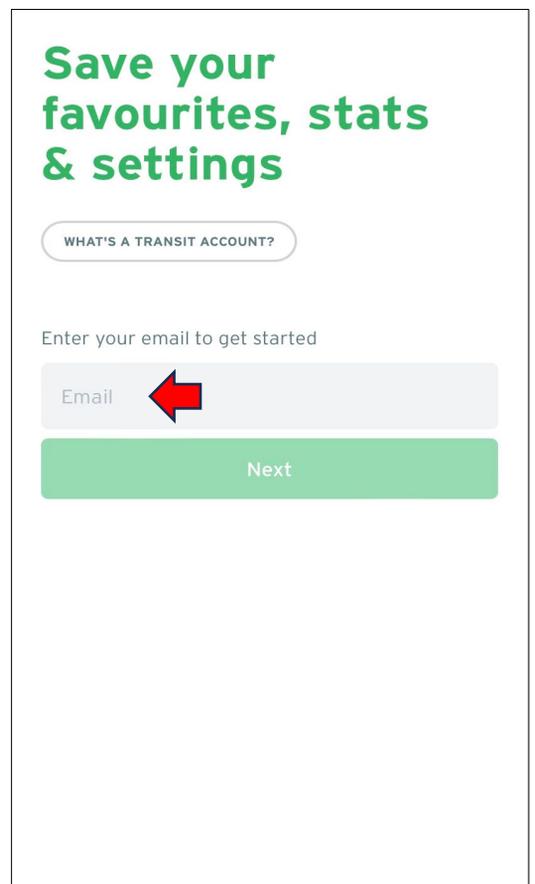
2. Click the avatar/settings for the next screen to create your account.



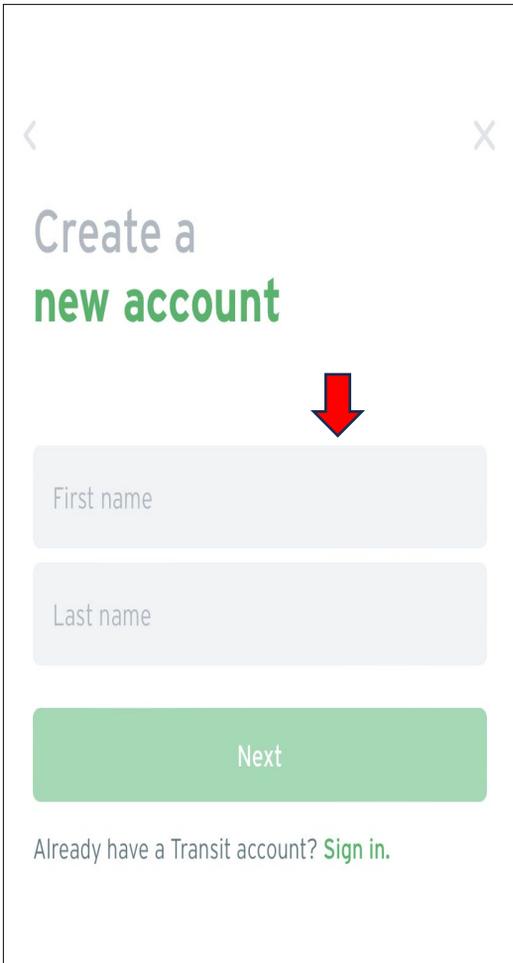
3. Click the banner that says, 'Use your Transit account'.



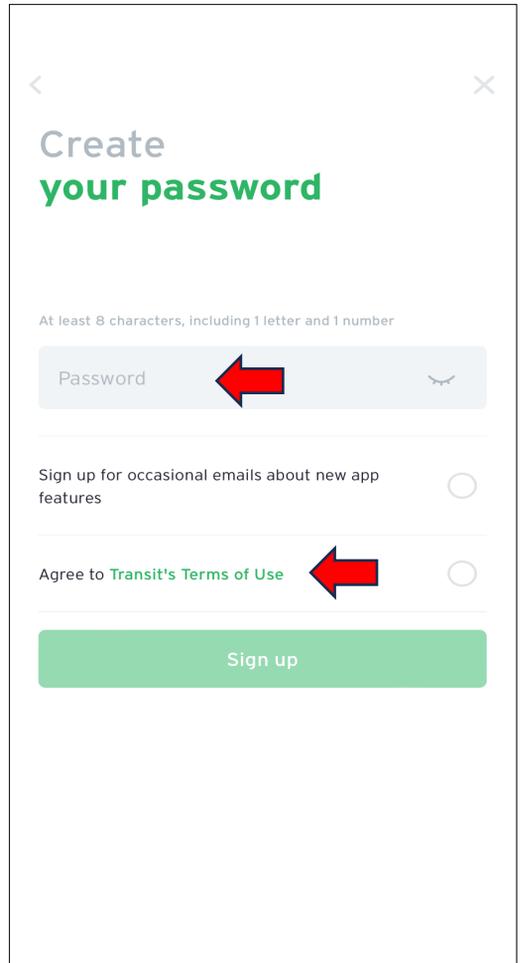
4. Enter your school issued email address to start the account creation process.



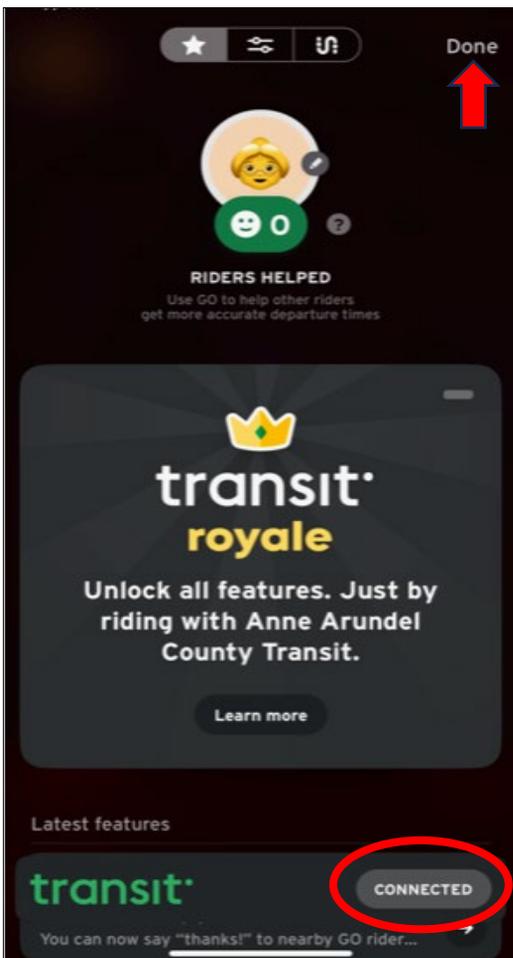
5. Enter your first and last name.



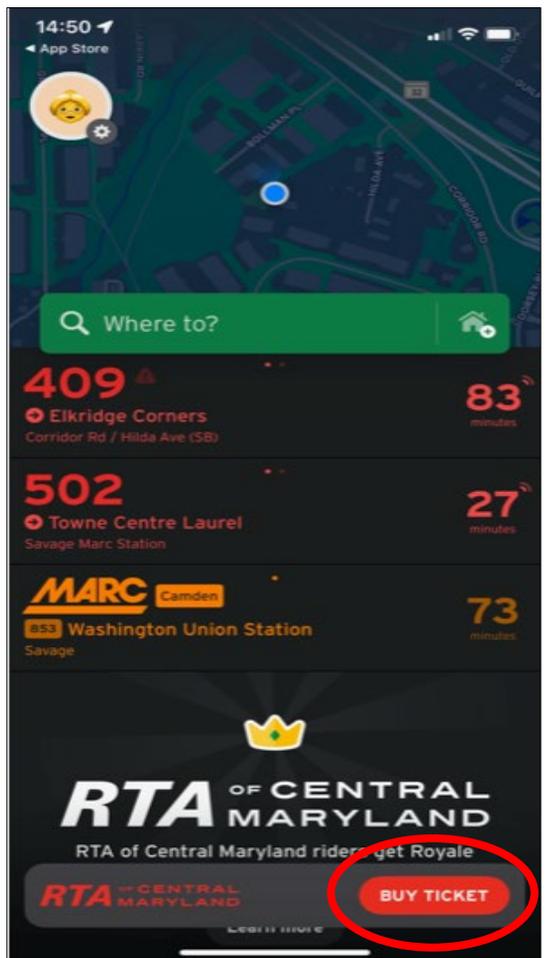
6. Create your password and agree to the Transit's Terms of use for access.



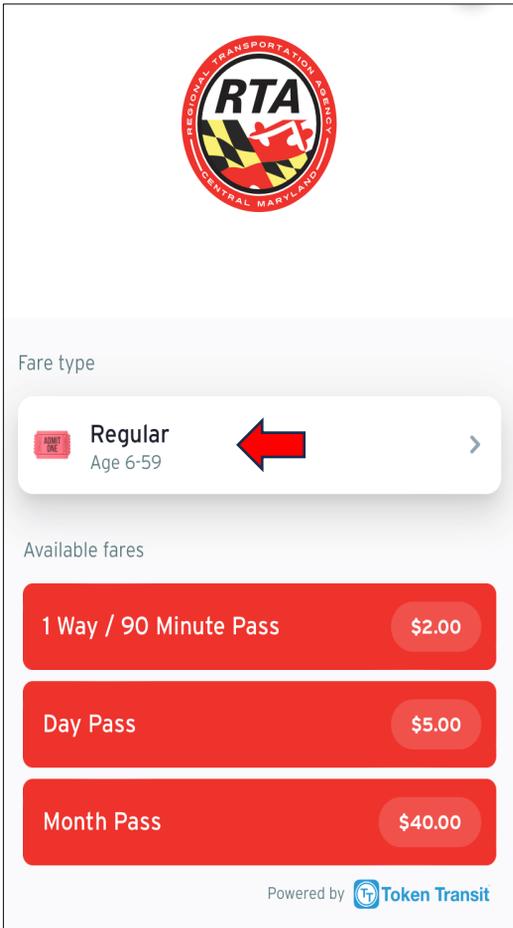
7. Once you are connected, you will see 'connected' in the banner. Then hit 'done' to return to the transit navigation screen.



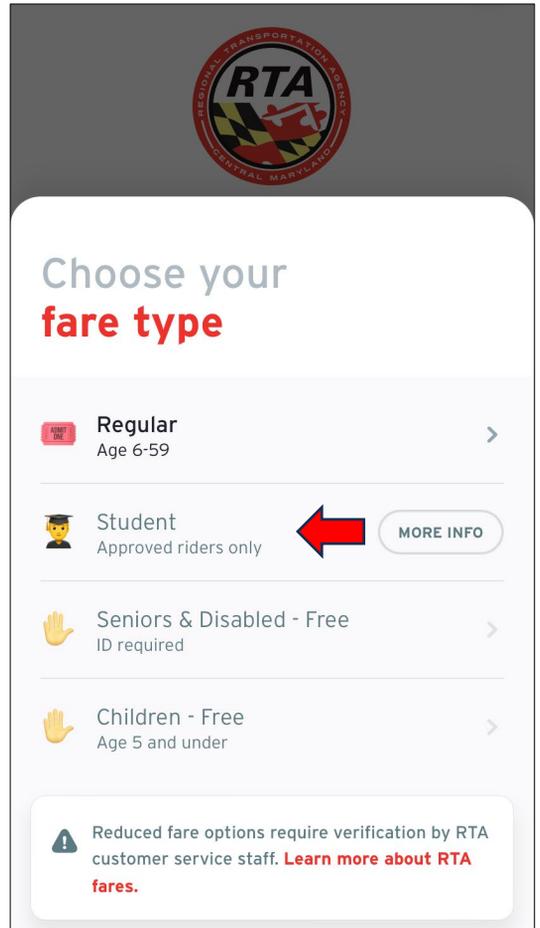
8. Now that your Transit App account is setup, let's confirm your eligibility redeem your bus pass. Click 'Buy Ticket' in the banner on the screen.



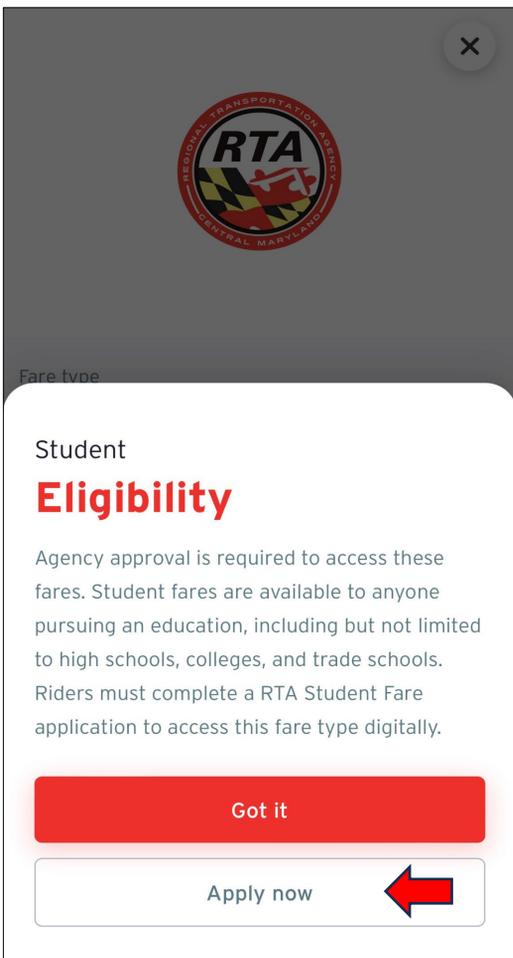
9. Click on the 'fare type' banner to access student fares.



10. Click 'student' to access the eligibility requirements for this fare.



11. Click 'Apply now' to submit your free fare bus pass application.



12. Please read the application details and then scroll the page to complete the required fields.



13. Fill out the application. Be sure to use your school issued email address. Click 'Submit' when you are complete.

Name *

First Last

Sex *

Male Female Other

Address *

Address Line 1

Address Line 2

City State

Zip Code

Phone *

Email *



School/Educational Institution Name *

School City *

14. Upon completion of your application, you will get the screen below, and receive an email notification confirming your access to student fares.

We have received your submission! We will contact you within five business days regarding the status of your application.

Regional Transportation Agency of Central Maryland

RTA Administration Office
8510 Corridor Road, Suite 110, Savage, Maryland 20763
Office Phone: 301-957-3600

Customer Service: To speak with a Customer Service Representative, call 800-270-9553

Hours: Monday-Friday 6:30 am- 6:30 pm
Saturday 9:00 am- 5:00 pm
Sunday 12:00 pm-5:00 pm

15. Choose the student fare that applies to you.



Fare type

 **Student**
Approved riders only

Available fares

1 Way / 90 Minute Pass \$2.00

Day Pass \$5.00

Month Pass \$20.00

Annual 2023 to 2024 - Middle/High School  FREE

Annual 2023 to 2024 - Community College  FREE

Powered by  Token Transit

16. Choose 'Buy Ticket' and if you want the nearest stop to be identified when you activate your fare click the checkbox.



Share nearest stop

Allow RTA and its partner Token Transit to identify the nearest transit stop when you activate your fare.

More details in Token Transit's [privacy policy](#).



Buy ticket

Redeem ticket

Refresh account

17. Acknowledge and accept the ticket rules.



Fare type

Student
Approved riders only

Available fares

Annual 2023 to 2024 - Middle/High School

Ticket rules

Valid from Sept 12th, 2023 through Sept 12th, 2024. Students will need to reapply with RTA for this complimentary annual pass every year.

Accept

18. Select your payment method.
(There will be no charge to your credit/debit card)

Select your **payment method**

 Apple Pay

 Payment card

19. Grab your parent/guardian and have them help you with adding the required payment.

Add your **payment card**

Cardholder name
Joe Louis

Payment card number
●1●1●1●1●1●1●1●1●1●1●

MM/YY
11/25

CVV
123

ZIP code
11270

Save

Adding your payment card will store it securely in your Transit account.

20. Confirm your purchase and agree to the Terms of Use and Privacy Policy. Proceed to payment.

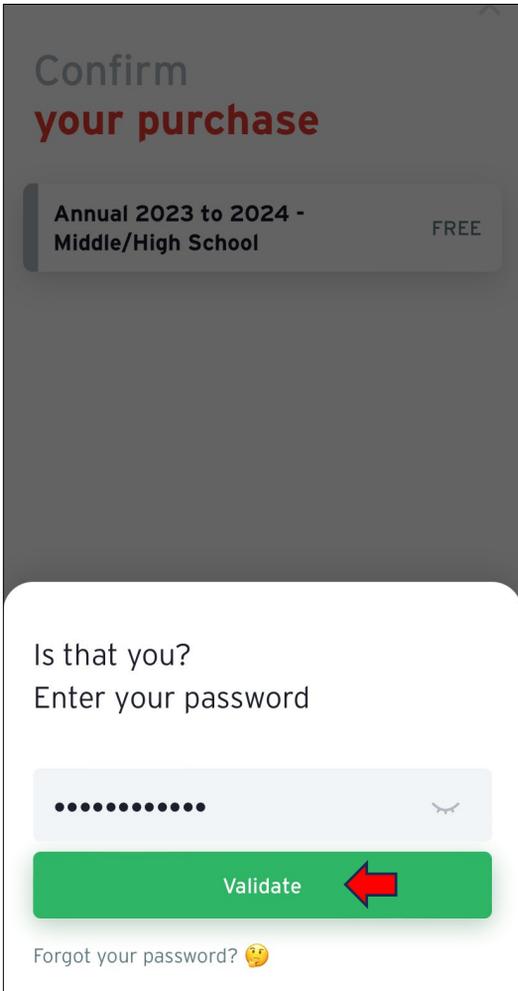
Confirm **your purchase**

Annual 2023 to 2024 - Middle/High School **FREE**

By checking this button, you agree to Token Transit's [Terms of Use](#) and [Privacy Policy](#).

Proceed to payment

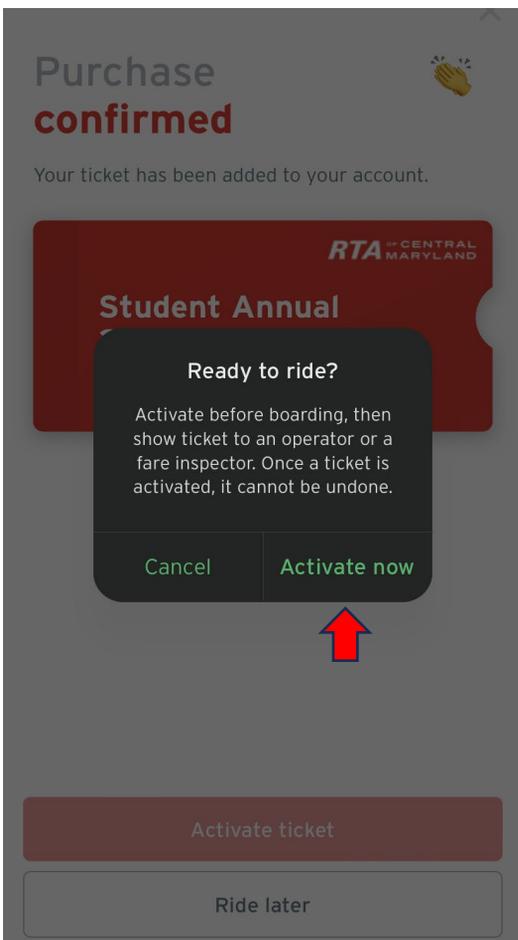
21. You may be prompted to enter your profile password – enter it to validate the payment and place your order.



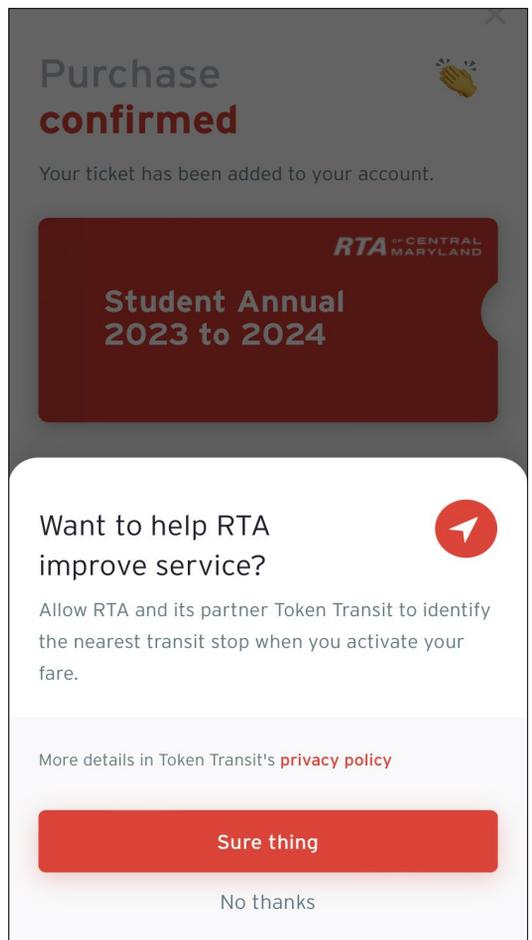
22. After your purchase is confirmed, activate your ticket.



23. Ready to ride?! Read the prompt and confirm your activation.



24. As noted in Step 16, you may be prompted with the message below. The choice is yours.



24. Your ticket is now activated! When boarding, scan the QR code until a green light appears. Grab a seat and travel safely!



RTA
Scan your ticket



11:21:41 AM

QR Test Month Pass

Howard, Anne Arundel and Prince George's County,
MD

Expires Jun 6, 2024 at 12:00 AM